

# CITY OF MERCER ISLAND

## DEVELOPMENT SERVICES GROUP

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

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Inspection Requests: Online: [www.MyBuildingPermits.com](http://www.MyBuildingPermits.com) VM: 206.275.7730



## Decks & Patios Application Checklist

Items listed below must be submitted to assure a timely, consistent and accurate plan review. Two (2) sets of plans, specifications and calculations are required.

Please place checkmarks by completed items, and cross out those which do not apply. If you are not certain, please ask the Plans Examiner for assistance.

Applications will be reviewed for completeness. Any incomplete applications will be returned to you.

**Please Note:** All drawings must be accurate, clear and drawn to scale. See the construction Tip Sheet # 005

Construction permit information	
Site Plan Including:	Cross-sections, including:
<input checked="" type="checkbox"/> Scale 1" – 20'	<input checked="" type="checkbox"/> Foundation dimension
<input checked="" type="checkbox"/> Property lines/site dimensions	<input checked="" type="checkbox"/> Reinforcement steel shown or noted as specification on plans
<input checked="" type="checkbox"/> Location of all existing structures and distance to the property line.	<input checked="" type="checkbox"/> Frost depth (minimum 18")
<input checked="" type="checkbox"/> New vs existing clearly marked (for remodels and additions)	<input checked="" type="checkbox"/> Framing Details
<input checked="" type="checkbox"/> Building wall and rooflines match floor plans	<input checked="" type="checkbox"/> Lateral bracing
<input checked="" type="checkbox"/> Creeks, streams, shorelines and wetlands (if applicable)	<input checked="" type="checkbox"/> Guardrail and handrail details
<input checked="" type="checkbox"/> Streets, alley, utility, access and other Easements	Engineering (if applicable): Engineering must be transferred to plans and calculations shall be stamped and signed by an engineer or architect. (Please check with the Plans Examiner if you are not certain about requirements).
<input checked="" type="checkbox"/> Driveway locations and parking design	
Foundation Plan Including:	
<input checked="" type="checkbox"/> All pads and dimensions	<input checked="" type="checkbox"/> Foundations or retaining walls
<input checked="" type="checkbox"/> Girders, posts, floor joists, slab	<input checked="" type="checkbox"/> Overhangs or cantilevers
	<input checked="" type="checkbox"/> Beams or columns having unusual loads
Floor plan Including:	<input checked="" type="checkbox"/> Soils/geotechnical report (if applicable)
<input checked="" type="checkbox"/> New vs. existing clearly distinguished	<input checked="" type="checkbox"/> <del>Engineered trusses, roof or floor systems</del>
<input checked="" type="checkbox"/> Stair direction (up/down)	Elevations Including:
	<input checked="" type="checkbox"/> New vs existing clearly shown (for remodels and additions)

SAMPLE PLOT PLAN

